SAMBOURNE PARISH COUNCIL
Sambourne - Warwickshire
www.sambourneparish.org.uk

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend the Annual Meeting of Sambourne Parish Council to be held on:

Tuesday 7th May in the Parish Room at 6.40 pm

for the purpose of transacting the following business.

Teresa Murphy **Date: 1st May 2024**
Clerk to the Council

The public are welcome to attend

AGENDA

1. **Election of Chairman**
2. **To receive apologies and acceptance of reasons for absence**
3. **Declarations of interest on items on the Agenda**
4. **To approve Minutes of the Annual Meeting held on 16th May 2023**
5. **To receive the Chairman's Declaration of Acceptance of Office**
6. **Election of Vice-Chairman**
7. **To approve and sign the Parish Council's:**
   i. **Financial Regulations**
   ii. **Standing Orders**
8. **To review the Clerk's salary and Contract of Employment**

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other best practices when making decisions at the Meeting.